

Outlook 2013 - How to remove a contact from your frequent contact dropdown list

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ISSUE

How to remove a contact from your frequent contact dropdown list

ENVIRONMENT

Windows

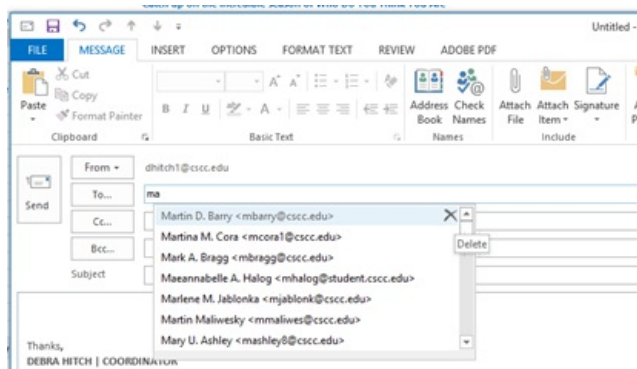
Outlook

RESOLUTION

Open a new email message

Type in the name or email address of the incorrect contact.

Once it shows in the list, click on the X to delete it.



Once the incorrect contact has been removed, use either the To: field to populate the correct contact information, or type in the correct contact information.

Once it is filled in, the corrected contact will be added to the dropdown list.

CAUSE

N/A

METADATA

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Posted by: [Debra Hitch](#) - Sep 4, 2014 at 12:21 PM. This article has been viewed 15149 times.

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